

**Date of meeting** Monday, 16th April, 2018  
**Time** 7.00 pm  
**Venue** Reception Room 6 - Civic Offices, Merrial Street, Newcastle-under-Lyme, Staffordshire, ST5 2AG  
**Contact** Geoff Durham



**NEWCASTLE  
UNDER LYME**

**BOROUGH COUNCIL**

Civic Offices  
Merrial Street  
Newcastle-under-Lyme  
Staffordshire  
ST5 2AG

# Audit and Standards Committee

## AGENDA

### PART 1 – OPEN AGENDA

- 1 APOLOGIES**
- 2 MINUTES OF PREVIOUS MEETINGS** (Pages 3 - 6)  
To consider the minutes of the previous meeting(s).
- 3 DECLARATIONS OF INTEREST**  
To receive Declarations of Interest from Members on items included in the agenda
- 4 CORPORATE RISK MANAGEMENT REPORT** (Pages 7 - 60)
- 5 EXTERNAL AUDIT PLAN** (Pages 61 - 76)
- 6 INFORMING THE AUDIT RISK ASSESSMENT** (Pages 77 - 100)
- 7 GRANT CLAIMS CERTIFICATION WORK 2016/17**  
Report to follow.
- 8 INTERNAL AUDIT UPDATE**  
A verbal report will be given.
- 9 URGENT BUSINESS**  
To consider any business which is urgent within the meaning of Section 100B(4) of the Local Government Act 1972

**Members:** Councillors Dymond (Vice-Chair), Pickup (Chair), P Waring, Cooper, S White, S Hambleton and Wing

**PLEASE NOTE:** The Council Chamber and Committee Room 1 are fitted with a loop system. In addition, there is a volume button on the base of the microphones. A portable loop system is available for all other rooms. Should you require this service, please contact Member Services during the afternoon prior to the meeting.

**Members of the Council:** If you identify any personal training/development requirements from any of the items included in this agenda or through issues raised during the meeting, please bring them to the attention of the Democratic Services Officer at the close of the meeting.

**Meeting Quorums :- 16+= 5 Members; 10-15=4 Members; 5-9=3 Members; 5 or less = 2 Members.**

**FIELD\_TITLE**

Officers will be in attendance prior to the meeting for informal discussions on agenda items.

**NOTE:** THERE ARE NO FIRE DRILLS PLANNED FOR THIS EVENING SO IF THE FIRE ALARM DOES SOUND, PLEASE LEAVE THE BUILDING IMMEDIATELY FOLLOWING THE FIRE EXIT SIGNS. PLEASE **DO NOT** USE THE LIFTS.

**COUNCIL CHAMBER:** FIRE EXITS ARE AT THE REAR OF THE CHAMBER AT BOTH SIDES AND THIS IS THE SAME FOR OCCUPANTS OF THE PUBLIC GALLERY.

**COMMITTEE ROOMS:** EXIT VIA THE WAY YOU ARRIVED AT THE MEETING OR AT THE FAR END OF THE COUNCIL CHAMBER.

ON EXITING THE BUILDING, PLEASE ASSEMBLE AT THE REAR OF THE ASPIRE HOUSING OFFICE OPPOSITE THE CIVIC OFFICES. DO NOT RE-ENTER THE BUILDING UNTIL ADVISED TO DO SO.